



This policy has been prepared by the North Grenville Curling Club (NGCC) and is applicable to the NGCC. This document cannot be modified without approval from NGCC Board of Directors.

Membership Refund Policy

The refund policy of the North Grenville Curling Club (NGCC) is intended to address requests for a refund of membership fees only. NGCC understands that unforeseen injuries or illness can affect people's ability to curl. NGCC does not want to profit from the health issues of members. However, to effectively manage the club, a reliable projection of membership funds is needed to plan and pay for ongoing costs associated with the club.

Building Levy fees are generally not refundable as outlined below. An administrative fee will also apply to all refunds as outlined below. Refund requests from members in good standing should be submitted to ngcurlingclub@gmail.com as soon as the member becomes aware that they will not be able to participate in curling activities over an extended period

Acceptable reasons for a full or partial refund request include, but are not limited to, league cancellation, club closure, season-ending injury, or illness. Refunds will not be granted in certain situations which include, but are not limited to, expulsion from the club, and voluntary withdrawal from the club not related to injury or illness.

NGCC Board of Directors reserves the right to reconsider and modify this policy on a case-by-case basis.

Guidelines for Refunds

1. If a returning member pays and then resigns from NGCC before the registration deadline date, as specified on the registration form/website, the Club will refund all monies that such a member may have paid, including the Building Levy fee. A \$25 administrative fee will be deducted from the full refund.
2. If a returning member resigns after that date but on or before October 31st, NGCC shall refund the full annual membership fees, excluding the Building Levy fee. A \$25 administrative fee will be deducted from the refund.
3. If a member resigns after October 31st, NGCC shall refund one-half of the annual membership fees paid, excluding the Building Levy fee and a \$50 administrative fee.
4. No refunds will be made for any member after January 31st.
5. As noted above, requests for refund due to medical reasons will be assessed on a case-by-case basis.
6. The above policy applies to the Learn-to-Curl Program (LTC). LTC has an additional provision for a partial refund based on the completion of the LTC program. Please see the LTC Membership Type for more information.

All refunds will be subject to NGCC Executive committee review.